

## June 6, 2022 Town Board Meeting Minutes

The second regular meeting of the Kingsbury Town Board was conducted on June 6, 2022, at the Kingsbury Town Hall, 6 Michigan Street, Hudson Falls.

MEMBERS PRESENT: Richard Doyle, Councilman  
William Haessly, Councilman  
James Lindsay, Councilman  
Dan Washburn, Councilman

ABSENT: Dana Hogan, Supervisor

OTHERS PRESENT: Jeffrey Meyer, Town Attorney  
Rebecca Pomainville, Comptroller  
Todd Humiston, Dog Control & Code Enforcement Officer  
Town Residents: Patty Nicolls, Jeff Zappieri, Lorraine Forcier,  
Les Macura

The meeting was called to order at 6:30 pm by Deputy Supervisor Doyle and opened for the order of business with the Flag Salute led by Councilman Haessly.

A **motion** by Councilman Washburn seconded by Councilman Lindsay and carried by a vote of 4 ayes to accept the minutes of the May 2, 2022, Town Board Meeting as submitted by the Town Clerk.

The Comptroller reported Amsure requires the Town implement Multi-Factor Authentication on the applications throughout the Town for cyber-security. A **motion** by Councilman Lindsay seconded by Councilman Washburn and carried by a vote of 4 ayes to accept services from Storedtech to enable Multi-Factor Authentication for all Town of Kingsbury users in the amount of \$2,771.98. (Quote attached)

A **motion** by Councilman Haessly seconded by Councilman Lindsay and carried by a vote of 4 ayes to approve the Washington County Sewer Out of District User Agreement Renewal and giving permission for Deputy Supervisor Doyle to sign the agreement. (Agreement attached)

### TOWN CLERK REPORT:

BAS and Storedtech will work together to migrate the NYS Clerk Software to the new computers.

Town Clerk is seeking permission to give a key to UniFirst who delivers the rug runners in Town Hall, the Board has no objection.

Town Clerk is seeking permission to contact the Hudson Falls Central School to see if they are interested in excess supplies the Town has, the Board has no objection.

### CODE ENFORCEMENT REPORT:

Todd Humiston received a call from a resident with concern of cars parked in the new Court Parking lot until late at night. The resident asked for a time when a privacy fence would be installed and if the Town planned on restricting hours for the use of the parking lot. After discussion the Board determined a fence was not part of the original plan. The Comptroller explained the Town had used the JCAP Grant funds, was over budget on the parking lot but the Town could use ARPA Funds for the balance. After discussion the Board could adopt a Local Law to enforce no parking in the Court parking lot and post a sign to indicate the hours it could be used. The discussion will continue at the next Town Board Meeting.

COMPTROLLER REPORT:

The Comptroller requested a budget amendment to justify the JCAP grant received. A **motion** by Councilman Haessly seconded by Councilman Washburn and carried by a vote of 4 ayes for the following budget amendment:

**BUDGET AMENDMENT #2022-001:** Increase budget for Court; and

**WHEREAS:** The Town of Kingsbury (TOWN) was awarded a grant from the Justice Court Assistance Program (JCAP) in the amount of \$28,721.00 to purchase a video surveillance system (\$279.00) and complete the court overflow parking lot paving (\$28,442.00); and

**WHEREAS:** The grant funds received, and the corresponding appropriations, were not included with the adopted 2022 Budget; and

**WHEREAS:** Budget Amendments require Legislative approval; therefore, be it

**RESOLVED:** That the Town Board authorizes the Town Comptroller to the following Budget Amendment:

Increase Appropriation:	1.1110.4 (Justices, Contractual)	\$28,721.00
Increase Revenue:	1.3021 (State Aid-Court Facilities)	\$28,721.00

The Comptroller reported 21 Badger water meters had been installed by Water Superintendent Shane Reynolds and Mike LaRose in the last month. The Water Superintendent had also placed 20 notices to residents to contact the Water Department to schedule the installation of the new water meter.

DEPUTY SUPERVISOR REPORT:

A joint meeting with the Town Board, the Planning Board and the Zoning Board will be conducted tomorrow evening at 6:30 pm at the Kingsbury Volunteer Hose Co. to discuss the Comprehensive Master Plan.

The waterline project on Burgoyne Avenue continues to move slowly, progress is likely next week with comments and review of the plan from the Department of Health to the engineer next week. The pipe orders are backed up 8 to 36 weeks depending on what has been ordered.

In the future, an RFP will be drafted for water capacity in the Village and the Town.

WRITTEN REPORTS:

A **motion** by Councilman Lindsay seconded by Councilman Haessly and carried by a vote of 4 ayes to accept the reports of certain officer for the month of April as follows:

Code Enforcement: No. Permits 10; Fire Inspections: 7 Total Fees: \$3,140.00; Dog Control Officer: Verbal Warning: 1; Mileage: 53,199

Town Clerk: Paid to EnCon \$297.58; Paid to Supervisor: \$4,957.00; Paid to the Village of Hudson Falls: 210.00; Paid to Ag & Markets for Population Control: \$95.00; Paid to the Department of Health: \$67.50

Town Comptroller: Receipts \$94,625.71; Disbursements: \$251,442.72

Town Justice for February: Fees Collected: \$6,915.50

June 6, 2022 Town Board Meeting Minutes

There being no further business before the Board a **motion** by Deputy Supervisor Doyle seconded by Councilman Haessly and carried by a vote of ayes to adjourn the meeting at 6:48 pm.

Respectfully submitted,

Cynthia A. Bardin, Town Clerk